

Committee: AUDIT AND REVIEW

Date: 3 August 2007

Report: BEST VALUE PERFORMANCE PLAN 2007/08
PROGRESS ON ACTIONS AT THE END OF QUARTER 1

Purpose of the report

1. To inform members of progress towards achieving the actions set out in the 2007/08 Best Value Performance Plan.

Strategic Planning Framework

2. The information and recommendation contained in this report are consistent with the Authority's statutory purposes and its approved strategic planning framework:

- **Best Value Performance Plan objectives**
'Plan and manage all aspects of the Authority's business so as to make the most consistent and effective use of our resources..., including achieving at least 80% of the actions identified in the Best Value Performance Plan (BVPP) each year'.

Background

3. The Best Value Performance Plan contains 100 'strategic' actions, which can be further sub-divided into 232 detailed actions. Progress on these actions is reported to the Audit and Review Committee at the end of each quarter of the financial year

4. For reference, the 'quarters' relate to the following dates:

Quarter 1 (Q1)	1 April to 30 June
Quarter 2 (Q2)	1 July to 30 September
Quarter 3 (Q3)	1 October to 31 December
Quarter 4 (Q4)	1 January to 31 March

Progress

5. The table at **Appendix 1** shows progress to date on every action contained in the Best Value Performance Plan. For any actions that are not 'Achieved', or 'On course', an explanation is provided in a footnote.

Actions due for completion between 1 April – 30 June 2007

There were 28 actions due to be achieved during the first quarter of the year. Of these:

23	82%	have been achieved
5	18%	have been rescheduled to later in the financial year

Actions due for completion by 31st March 2008

Overall, of the 232 actions for the year:

31	13%	have been achieved
179	77%	are on course for completion within the year
19	8%	have not yet commenced
3	1%	have been postponed until next financial year

The table in **Appendix 2** provides a summary of progress on the BVPP actions, broken down by 'functional heading'.

RECOMMENDATION

6. That members note the progress made towards achieving the actions set out in the Best Value Performance Plan 2007/08.

Gary Smith
Head of Conservation and Policy

24 July 2007

Background documents: Nil

Best Value Action Plan 2007/08
Summary of Performance by 'Functional Heading'

	No.	%
Conservation of the Natural Environment	36	
Achieved	5	14%
On course	25	69%
Rescheduled/Revised	1	3%
Not commenced	5	14%
Conservation of the Cultural Heritage	24	
Achieved	2	8%
On course	20	84%
Rescheduled/Revised	2	8%
Recreation Management	51	
Achieved	5	10%
On course	39	76%
Rescheduled/Revised	5	10%
Postponed	2	4%
Promoting Understanding	54	
Achieved	8	15%
On course	37	68%
Rescheduled/Revised	2	4%
Not commenced	7	13%
Development Control	9	
Achieved	2	22%
On course	5	56%
Rescheduled/Revised	2	22%
Forward Planning	18	
Achieved	5	28%
On course	8	44%
Rescheduled/Revised	4	22%
Postponed	1	6%
Corporate and Democratic Functions	40	
Achieved	4	10%
On course	23	58%
Rescheduled/Revised	6	15%
Not commenced	7	17%

Best Value Action Plan 2007/08

Appendix 1

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4

CONSERVATION OF NATURAL ENVIRONMENT

Work with our partners to ensure that we have up-to-date (i.e. less than 10 years old) information on the condition and extent of all the important habitats and species in the National Park, and make that information widely available:

- **develop and implement a system for monitoring the Local Biodiversity Action Plan and reporting progress on it by 2007, and produce a map that shows the distribution and status of all Local Biodiversity Action Plan priority habitats and species (excluding rare and vulnerable species) and make it widely available through the National Biodiversity Network by 2008. (NC7)**
- **respond to 90% of nature conservation consultations within the agreed period by 2008**
- **assess the condition of all ancient woodland in the Park by 2010. (NC6)**

TT	1	Carry out 'major project' review to identify lessons learned from the Park-wide habitat survey	Feb	N/C			
TT	2	Continue implementation of Species Action Plans (SAPs) including: a) implement new procedures for bat protection during development b) deliver the 'Aren't Birds Brilliant' peregrine viewing scheme at Malham Cove in partnership with the RSPB c) reassess yellow wagtail populations d) monitor English Sandwort populations e) carry out/coordinate surveys of Northern Brown Argus, Small Pearl-bordered Fritillary, Green Hairstreak, and Common Blue butterflies f) support implementation of two projects to conserve native crayfish (Long Preston Beck and Threshfield Quarry) g) continue work on red squirrel distribution with partner organisations, including development of a guided trail h) work with Leeds University to continue year one of a research project to determine the relationship between breeding wader populations and productivity and habitat quality	Apr Aug Aug Sep Oct Dec Mar Mar	Achieved On course On course On course On course On course On course On course	-	-	-
TT	3	Work with the Yorkshire Dales Biodiversity Forum and other partners to improve biodiversity monitoring and action: a) publish 2006/07 LBAP Annual Report b) publish final report on the state of biodiversity in the National Park c) produce one 'Habitat Information' booklet d) create a digital biodiversity map of the Dales	May Dec Jan Mar	Achieved On course N/C On course	-	-	-

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
		e) develop the website to include sections on 'Special Sites' and 'Best Places to see'	Mar	N/C			
		f) publish 2007/08 LBAP Annual Report	Mar	N/C			
		g) complete transfer of habitat & species survey data onto digital systems (including Habitat Map) and make this available through the National Biodiversity Network and the Biodiversity Action Reporting System	Mar	N/C			

Work with our partners to support good conservation management by farmers, landowners and local communities:

- encourage and support widespread take-up of Environmental Stewardship and other agri-environment schemes so that 80% of the Park is covered by agreements by 2010. (L2)
- create 450 ha of upland ash woodland by 2010. (NC4d)
- identify and put in place a range of initiatives that would enable visitors and local people to get actively involved in the implementation of the Local Biodiversity Action Plan by 2010. (NC8)
- ensure that 70% of the area covered by Local Biodiversity Action Plan priority habitats is in favourable condition by 2010 (NC3)
- ensure that the populations of all Local Biodiversity Action Plan species are stable or increasing by 2010 (NC5)
- increase the area of Local Biodiversity Action Plan priority habitats by 7% by 2011, including restoring 1,700 hectares of hay meadow. (NC4a)
- develop a network of Regionally Important Geological and Geomorphological Sites by 2009. (L6)

LW	4	Complete the extension year of the Limestone Country Project: a) host a workshop to assist development of Limestone Country Beef Ltd; b) transfer remaining farm agreements to Environmental Stewardship; c) carry out a programme of local, regional, national & international promotion of the project's lessons; d) carry out cattle movement and grazing impact research; e) complete final project reports for European Commission.	May Dec Dec Mar Mar	Achieved On course On course On course On course	-	-	-
AS	5	Work with Natural England to advise and assist with new Environmental Stewardship (higher level scheme) agreements: a) bring 500 ha of land into good conservation management; b) compile 10 Farm Environment Plans to assist farmers to enter Higher Level Stewardship; c) carry out 'care and maintenance' visits for 20 farms in agri-environment agreements.	Mar Mar Mar	On course On course On course			
AS	6	Support good conservation management of key Local Biodiversity Action Plan habitats: a) develop and submit funding bid for a multi-objective scheme to restore	Jan	On course			

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
		degraded areas of blanket bog b) fund and assist Year 2 of the Yorkshire Dales Millennium Trust's 'Hay Time' project to enhance or restore 70 ha of hay meadow	Mar	On course			
TT	7	Complete year two of research work with University College, Chester to classify limestone pavement in order to develop more specific management objectives	Mar	On course			
GG	8	Increase the area of native woodland: a) work with YDMT and the Forestry Commission to identify and secure funding for new native woodland planting and management for 2009 and 2010 b) assist YDMT with the second year of 'Countdown 2010' project by advising and co-funding the planting of at least 80 ha of new native woodland	Jan Feb	On course On course			
GG	9	Review and re-negotiate five Woodland Management Agreements	Sep	On course			
GG	10	Support economic opportunities based on the sustainable use of woodlands within the National Park: a) support development of timber processing and training activities at Gayle Mill b) continue to support Yorwoods' work to develop economic woodland initiatives in North Yorkshire c) support development of at least three proposals for community biomass schemes	Jul Mar Mar	Achieved On course On course	-	-	-
GG	11	Adopt and publish the revised Dales Woodland Strategy	Jun	Achieved	-	-	-
TT	12	Develop project proposals for site-based "hands on" community and visitor involvement in biodiversity conservation across the National Park (including Local Nature Reserves)	Dec	On course			
TT	13	Work with North Yorkshire County Council and North York Moors NP to develop a programme for the conservation of species-rich road verges	Dec	Revised ¹			

¹ This is now a joint project with Yorkshire Wildlife Trust and North Yorkshire County Council.

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4

CONSERVATION OF THE CULTURAL HERITAGE

Work with our partners to ensure that we have up-to-date information on the condition of all the designated historic features within the National Park, and make that information widely available:

- carry out surveys of historic buildings, landscapes and monuments and ensure that information on the condition of those that are designated is never more than 5 years old. (HE3)
- develop a research strategy for the historic environment of the Yorkshire Dales by 2009, and use it to target and encourage programmes of survey and research. (HE1)
- by 2012 develop and update the Historic Environment Record for the Yorkshire Dales to incorporate the results of all publicly-funded research projects, and to make the information widely available electronically, and the paper records easily accessible. (HE2)

MS	14	Develop the Authority's Conservation Area programme: a) adopt a Conservation Area Strategy, including targets for Character Appraisals and Management Plans b) update 4 Character Appraisals	Sep Mar	On course On course			
MS	15	Survey one fifth of the Listed Buildings in the Park to identify those 'at risk'	Mar	On course			
RW	16	Extend the Monuments at Risk survey to include a further 200 non-scheduled monuments	Mar	On course			
RW	17	Carry out archaeological field survey over 1,000 ha and incorporate results into the Historic Environment Record	Mar	On course			
RW	18	Support research to increase understanding of aspects of the historic environment: a) prehistoric use of caves b) early land use in Wharfedale c) development of limestone pavement d) preliminary work on the development of a research strategy for the historic environment in the Yorkshire dales	Mar Mar Mar Mar	On course On course On course On course			
MS	19	Increase accessibility of historic environment information: a) make maps of conservation areas and their appraisals available electronically;	Aug	On course			
RW		b) produce new thematic pages for 'Out of Oblivion' website	Nov	On course			
RW		c) create/update 1,000 entries on the Historic Environment Record	Mar	On course			
RW	20	Carry out a series of events to promote awareness and understanding of the historic environment: a) run a historic environment day school	Apr	Achieved	-	-	-
MS		b) run a historic buildings day school	Mar	On course			

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
MS	21	Analyse and publish the results of a sample survey of the condition of field barns	Jul	On course			

Conserve and enhance the distinctive historic landscape of the Park, including:

- advise and assist in the restoration of 60 traditional field barns, and take action to save 20 'at risk' listed buildings by 2010. (HE4)
- prepare management prescriptions for 40 Scheduled Ancient Monuments and bring at least 10 into appropriate management by March 2008 (HE5)
- work with communities to produce management plans for 12 existing Conservation Areas by 2010 (HE9)
- develop and secure funding for a programme of enhancement works in conservation areas by 2009. (HE9)

MS	22	Work with Natural England to provide advice on the restoration of 10 traditional field barns	Nov	On course			
MS	23	Reduce the number of listed buildings/features 'at risk': a) prepare surveys, drawings etc for restoration of five listed buildings b) identify four further listed buildings that could be rescued with YDNPA support c) work with owners to implement works necessary to bring five listed buildings off the 'At Risk' register	May Oct Mar	Rescheduled ² On course On course			
RW	24	Develop and implement a programme of practical conservation work on scheduled monuments, identified as being 'at risk': a) prepare management prescriptions for 15 scheduled monuments b) bring at least 5 scheduled monuments into appropriate management, including Norton Tower; Chapel House Wood, Grass Wood	Mar Mar	On course On course			
RW	25	Carry out a series of events to promote awareness and understanding of geodiversity; including a 'Geodiversity Day' to launch 'Your Dales Rocks'	May	Achieved	-	-	-
MS	26	Conserve and enhance Conservation Areas: a) produce management plans for two Conservation Areas b) work with one community to identify and implement a programme of enhancement works to a Conservation Area	Jan Mar	Revised ³ On course			

² Architects chosen to carry out work are heavily committed. Four structural surveys and three sets of drawings have been received, with remainder due by December

³ Decision not to fill vacant Enforcement Officer post (see footnote 11) is likely to increase time spent on enforcement work by building conservation staff. Therefore, only 1 management plan is likely to be produced this year.

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4

RECREATION MANAGEMENT

Manage and improve the network of public rights of way so that by 2009/10

- 90% are 'easy to use' and 98% are signposted where they leave a road (AR1)
- 91% of public rights of way infrastructure (stiles/gates etc) is maintained in 'condition 1'
- less than 1.1% of the network requires major works due to concerns over surface condition;
- 72% of engineered routes are maintained in 'condition 1';
- 88% of bridges and river crossings are maintained in 'condition 1'

AH	27	Implement a programme of works to maintain current levels of condition and to improve further the rights of way network levels:					
		a) remove 20 obstructions	Mar	On course			
		b) erect 16 new roadside signs	Mar	On course			
		c) enhance 272 items of infrastructure (stiles, gates) from 'condition 2 or 3' to 'condition 1'	Mar	On course			
		d) repair surface of 2km of rights of way	Mar	On course			
		e) improve 2km of engineered surfaced path from 'condition 2 or 3' to 'condition 1'	Mar	On course			
		f) improve 16 bridges from 'condition 2 or 3' to 'condition 1'	Mar	On course			
		g) conduct 6 structural bridge surveys	Mar	On course			

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
<p>Ensure that the National Park is accessible and provides a diverse range of recreational experiences for the public based on the special qualities of the area including:</p> <ul style="list-style-type: none"> • develop 'Rights of Way Improvement Plans' for Cumbria and North Yorkshire by 2007, and involve local communities and their representatives, the Yorkshire Dales Local Access Forum, landowners/managers and users in their development and implementation. (AR4) • identify the most appropriate measures to manage the use of motorised recreational vehicles on each sensitive 'Green Lane', and put in place management plans for 75% of sensitive routes by 2008. (AR2) • ensure that no more than 5% of open access land is subject to long-term restrictions • continue to review and update the Definitive Map, and produce digital versions of the three 'Definitive Maps' of rights of way covering the Yorkshire Dales by 2011 • work with Natural England to complete and open the Pennine Bridleway through the Dales by 2009, and identify opportunities to develop additional recreational routes to and from it. (AR10) • assist in implementing the Dales elements of the sub-regional cycle tourism strategy • increase the accessibility of the Park to users of all abilities so that by 2010 at least 10 km (0.5%) of rights of way are fully accessible by wheelchair users and 105 km (5%) by those with limited mobility, and improve opportunities for those with sensory disabilities (AR7) • by 2011 undertake 5 promotional campaigns aimed at specific recreational activities to raise awareness of the National Park Authority's recreation charter and codes of conduct (AR5) • contribute to local and regional partnerships developing appropriate recreational events, including supporting Craven District Council to host a week long cycle festival based on Settle in 2007 and prepare for the 2008 world championship fell race. 							
AH	28	Work with the county councils to draw up the list of rights of way improvements to be taken forward through the Rights of Way Improvements Action Plan.	Oct	On course			
KB	29	Produce annual report outlining progress in achieving outcomes identified in the Integrated Access Strategy	Mar	On course			
KB	30	Continue to monitor recreational use: a) produce an annual report monitoring access and recreation within the Yorkshire Dales b) monitor the condition and use of 20 green lanes c) finish the baseline perception survey for the Pennine Bridleway and produce a report of the findings	Mar Mar Mar	On course On course On course			
KB	31	Develop recreational opportunities: a) in association with the local community, produce and promote specific guidance for Three Peaks sponsored walks and events b) work with Craven District Council to host a week long cycle festival based around Settle	Jun Jul	Rescheduled ⁴ Achieved	-	-	-

⁴ Rescheduled to March due to other area commitments

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
		c) work with Primary Care Trusts to develop a 'Cycle for Health' project d) seek the YDAF's advice on how the recreational charter should be publicised, and how participation in recreational activities can be increased e) through the Go Dales Project, contribute to increasing numbers participating in outdoor activities through the Active Craven and Active Richmondshire recreation partnerships and Natural England's Outdoor Recreation Strategy f) support production of a detailed feasibility study for developing a multi-user, off-road recreational route between Ilkley and Bolton Abbey Village	Jul Mar Mar Jul	Achieved On course On course Achieved	- -	- -	- -
AH	32	Continue to implement and enhance access opportunities through the CRoW Act Part 1 (open access): a) repeat the open access perception survey b) deliver a programme of 8 introductory walks to open access c) produce a newsletter for all land managers about recreation and 'open access' issues d) produce a comprehensive Open Access Management and Development Plan e) continue to enhance Open Access opportunities by providing of 15 new crossing points f) produce a final report following three years monitoring of use of open access land	Sep Oct Oct Dec Mar Mar	On course On course On course On course On course On course			
KB	33	Support three meetings of the YDAF and help them to implement their annual action plan	Mar	On course			
GE	34	Continue a programme of works to the Pennine Bridleway as follows: a) provide highway signage at Stainforth, Austwick, Feizor, Selside, Newby Head, Coal Road, Garsdale b) Stainforth Alternative Route c) Selside Alternative Route (part) d) produce design plans and get permissions for Far Moor Bridge at Selside e) Ling Gill Bridge to Cold Keld Gate via Cam f) Grisedale Alternative Route (part) g) seal legal Creation Order for Garsdale	Sep Sep Sep Jan Mar Mar Mar	Rescheduled ⁵ On course Rescheduled Rescheduled On course Postponed ⁶ Postponed ⁷			

⁵ Rescheduled to March 08 due to delay in funding grant offer from Natural England

⁶ Postponed until 08/09 due to no funding

⁷ Postponed until 08/09 due to objection on one order – could take until 08/09 to resolve

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
GE	35	Produce a five year maintenance plan for open sections of the Pennine Bridleway route and maintain engineered sections of the Pennine Bridleway in condition 1	Mar	On course			
KB	36	Increase the accessibility of the Park to all users: a) produce a costed and prioritised work programme for meeting the accessibility objective b) survey visitors and residents' views to determine future priorities for 'access for all' project	Jun	Achieved	-	-	-
			Sep	On course			
KB	37	Manage the use of sensitive routes by recreational vehicles: a) establish a process for using new powers to make TRO b) following consultation with the Green Lanes Advisory Working Group produce management plans for 20 sensitive routes c) publish a leaflet to inform users about the new legislation and their responsibilities	July	Achieved	-	-	-
			Mar	On course			
			Mar	On course			
JA	38	Finalise the highways delegation agreements with the county councils	Nov	On course			
JD	39	Keep the definitive map under continuous review: a) digitise the working copy Definitive Map for the Cumbria part of the Park b) open 20 new Definitive Map Modification and Public Path Order cases c) take 20 cases to Order-making decision	Mar	On course			
			Mar	On course			
			Mar	On course			

Through sustainable travel partnerships increase the integration and use of sustainable transport modes for leisure and everyday life within and to the Park. (AR6)

AR	40	Contribute to the Yorkshire Dales Sustainable Travel partnership: a) provide the secretariat for the partnership b) working with partners, including the newly established Dales and Bowland Community Interest Company, to seek funding to support sustainable travel to and within the Yorkshire Dales and to support promotional activities which encourage sustainable travel	Mar	On course			
			Mar	On course			
AR	41	Contribute to traffic management: a) respond within target time to statutory and non-statutory transport and traffic management consultations and requests for specialist advice. b) reach agreement with County Councils on date for producing a highways signage guide	Mar	On course			
			Mar	On course			
AR	42	Amalgamate the county councils' hierarchies to produce a new joint advisory road hierarchy for the National Park area.	Mar	On course			

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
Provide people from all backgrounds with the opportunity to make a difference to the long-term conservation, enhancement and enjoyment of the National Park and to contribute to personal health and well-being by providing: <ul style="list-style-type: none"> at least 5,000 volunteer days per year by 2009. (UE7) three placements each year through the Dales Apprenticeship Scheme in partnership with the Yorkshire Dales Millennium Trust and Craven College (EE5) 							
AH	43	Provide 3 apprenticeship placement opportunities with the Ranger Service and work with the Yorkshire Dales Millennium Trust to secure funding to continue and expand the Dales Apprenticeship Scheme	Mar	On course			

Optimise annual income generation from Authority car parks and toilets, and maintain customer satisfaction levels so that at least 80% of users rate them satisfactory or above.

PD	44	Take action to manage car parks and toilets effectively: <ul style="list-style-type: none"> a) refurbish Stainforth car park and toilets b) investigate options and decide on the future of Castle Bolton, Wood Lane and Linton car parks and toilets; c) resurface parts of Grassington Car Park 	Nov Nov Mar	On course Revised ⁸ On course			
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PROMOTING UNDERSTANDING

Provide accessible, high quality communications and services that positively influence people's enjoyment and understanding of the special qualities of the Yorkshire Dales National Park so that:

- 85% of users are satisfied with the Authority's 'Promoting Understanding' services by 2007;
- the four National Park Centres have an average effectiveness rating of 90% by 2008;
- at least 50% of visitors and 70% of residents have an understanding of National Park purposes and/or the special qualities of the Yorkshire Dales by 2010 (UE1)

JB	45	Improve the effectiveness of National Park Centres: <ul style="list-style-type: none"> a) produce action plan to identify additional opportunities to promote environmental issues via NPCs b) agree new arrangements for the 'Partnership Centre' at Hudson House c) create new legal agreement for Aysgarth NPC cafe d) carry out full redevelopment of Grassington NPC 	Jul Sep Dec Mar	Rescheduled ⁹ On course On course On course			
JB	46	Carry out annual evaluation of the effectiveness of: <ul style="list-style-type: none"> a) NPCs and 'Partnership' Centres b) Park Information Point network 	Jan Jan	On course On course			

⁸ Castle Bolton facilities will not be looked at until 2008/09 financial year

⁹ Work taking longer than anticipated but should be completed by September.

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
KT	47	Communicate effectively with visitors and residents: a) carry out focus-group style evaluation of effectiveness of 'Dales' with selected residents b) evaluate the e-format version of 'Dales' c) decide whether to raise revenue from 'The Visitor' newspaper d) publish and distribute 'The Visitor 2008' newspaper including piloting e-format e) publish and distribute two issues of the 'Dales' newspaper, for National Park residents	May	Achieved	-	-	-
			Jul	Rescheduled ¹⁰			
			Sep	Achieved	-	-	-
			Jan	On course			
			Mar	On course			
KT	48	Continue to increase effectiveness of interpretation methods at reaching a wide range of audiences and raising awareness and understanding: a) develop and make available four new audio (mp3) trails b) produce an electronic map showing locations of all static interpretation c) attend an agreed selection of agricultural shows and village galas across the Dales using 'Geology' as a theme d) create three 'virtual village map boards' on the Authority website e) trial one new method of virtual interpretation f) implement new caches across the National Park (up to a maximum of 20 caches at any one time)	Oct	On course			
			Oct	Achieved	-	-	-
			Oct	On course			
			Mar	On course			
			Mar	On course			
			Mar	On course			
			Mar	On course			

Raise awareness of the National Park amongst visitors and the general public so that by 2008:

- at least 10% of people in England and Wales can name it as being a National Park (UE8)
- 90% of visitors are aware that they are in a National Park (UE2)

KT	49	As part of Turntable project decide whether to pursue branding opportunities	Dec	On course			
KT	50	Promote National Park messages through the media: a) develop and implement a plan to promote the role of the Authority as a planning authority in a positive light b) organise at least three 'press trips' to increase understanding and raise awareness of the National Park and the opportunities it offers to new audiences	Dec	On course			
			Dec	On course			
KT	51	Improve effectiveness of the Authority website: a) research and implement at least one of the following on the Authority website: podcasting, RSS newsfeed b) conduct a new user evaluation of the website	May	Achieved	-	-	-
			Aug	On course			

¹⁰ Production took longer than expected – contractor delays – evaluation now underway and due to be completed by October 2007

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4

Make information about the Yorkshire Dales National Park easily accessible and relevant to a diverse range of groups and individuals, focusing on the urban areas of Yorkshire, Lancashire and Teesside that surround it, including:

- **increase the percentage of residents in Keighley and Bradford who are aware of the Park from 25% in 2005 to 30% by 2011. (UE3)**
- **increase the percentage of residents in Keighley and Bradford Asian communities who are aware of the Yorkshire Dales National Park from 8% in 2005 to 13% by 2010;**
- **increase the number of visitors from black and minority ethnic communities from 1% in 2005 to 2% in 2011 (UE3)**
- **increase the number of education service users to over 5,000 by December 2008**
- **each year develop and implement one new programme of formal or informal education or training to encourage schools and groups to get involved in conserving the special qualities of the Yorkshire Dales National Park (UE5)**
- **develop an annual programme of National Park Authority events, walks and activities based on the special qualities of the Yorkshire Dales National Park to promote understanding and deliver wider benefits such as health and spiritual well-being (UE9)**

BW	52	Complete the Natural England funded 'Beyond the Boundary' diversity project: a) arrange a 'Beyond the Boundary' celebration event b) deliver a programme of cricket matches twinning Bradford teams and Dales teams c) complete the 'Beyond the Boundary' project report and deliver to Natural England	Aug Sep Sep	On course On course On course			
BW	53	Develop the effectiveness of the NPA annual events programme: a) evaluate the 2007 summer programme of events b) deliver the NPA annual events programme for 2007 c) produce the 2008 events programme and market it to targeted groups	Sep Dec Mar	On course On course N/C			
BW	54	Complete year two of the Council for National Parks 'Mosaic Partnership': a) organise a 'Community Champions' group leader visit b) host the 'Mosaic Partnership' annual conference c) engage with five new community champions from under-represented groups within the National Park catchment d) organise a workshop for staff, members and Community Champions to facilitate organisational change	May Nov Mar Mar	Achieved On course On course N/C	-	-	-
BW	55	Deliver a programme of Dales Experience visits, promoting physical and mental health and well being, for a diverse range of community groups: a) run 2 focus group activities for young people b) work in partnership with the National Trust to deliver a programme of 10 activities for urban groups	Dec Jan	N/C On course			

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
BW	56	Develop and deliver a project on the IIFA theme of 'Bollywood': a) deliver a programme of 'Bollywood' events at venues across the National Park, including an exhibition at DCM b) complete an evaluation report of the project	Jun	Achieved	-	-	-
			Nov	N/C			
BW	57	Increase the numbers of visiting education groups who have prior knowledge of the National Park message: a) evaluate interactive education resources on the website b) develop two new interactive education resources on the Authority website c) update / develop two resources for education groups	Jul	On course			
			Dec	On course			
			Mar	N/C			
BW	58	Work in partnership with YDMT to deliver year three of 'Learning in Limestone Country' project, providing outreach activities in Lancashire, Craven and West Yorkshire	Mar	On course			
BW	59	Develop one project to encourage young people to get involved in conserving the special qualities of the National Park	Dec	N/C			
BW	60	Deliver an annual programme of activities for education groups	Mar	On course			

Support high quality sustainable tourism for all, which promotes understanding and the conservation of the Yorkshire Dales National Park:

- increase the number of businesses offering 'sustainable tourism products' from 25% in 2006 to 50% by 2010 (UE10)
- increase the numbers of people who access information through National Park Centres to 670,000 by March 2008
- use publications, events and other opportunities to encourage businesses, residents and visitors to buy and source local food and products that support national park purposes (EE9)

JB JB KB	61	Influence the Regional Tourism agenda via the Yorkshire Dales and Harrogate Tourism Partnership including: a) develop and implement Destination Management System (DMS) b) collate and promote the programme of events c) implement the part of the Sub Regional Cycle Strategy that relates to the Dales	Oct	On course			
			Nov	On course			
			Mar	On course			
FR	62	Improve facilities and widen audiences at Dales Countryside Museum: a) deliver Hidden History exhibition b) complete Renaissance Partnership Project to enhance the collections and displays through an oral history and community engagement programme c) install public access points within the Time Tunnel gallery and study room to enhance the accessibility of all catalogued items	Nov	On course			
			Mar	On course			
			Mar	N/C			

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
FR	63	With support from Yorkshire Culture, develop the Turntable social enterprise project: a) carry out a feasibility study of retail options b) carry out a feasibility study of options for developing facilities at the Dales Countryside Museum c) if appropriate, produce a development plan for retail services to promote understanding and increase financial contribution d) if appropriate, develop a funding package to provide new facilities via the 'Turntable' project	Sep	On course			
			Dec	On course			
			Mar	On course			
			Mar	On course			
JB	64	Through the Tourism Partnership include sustainable tourism indicators in their new business registration scheme	May	Achieved	-	-	-
JB	65	With the Tourism Partnership assess feasibility of gaining Europarc accreditation	Jul	Achieved	-	-	-

DEVELOPMENT CONTROL

Provide a development control service and consultation process that helps to conserve and enhance the special features and qualities of the National Park, while supporting appropriate opportunities for economic and community development:

- **determine 100% of applications in line with adopted Development Plan Policies**
- **ensure that at least 60% of new homes are provided on previously developed land each year**
- **ensure that no more than 35% of appeals are allowed following refusal of a planning application**
- **provide an enforcement service that minimises environmental harm by regularising 60% of cases within 16 weeks.**
- **improve the quality of 70% of applications through officer advice and negotiation.**
- **avoid the loss of existing employment land and premises and ensure that, by 2011, at least 9 hectares of employment land have been made available for sustainable, high-quality economic development; (EE6)**
- **prevent the introduction of significant new development 'detractors' from the landscape (L4)**

AM	66	Take action to resolve 60% of enforcement cases within 16 weeks	Mar	Revised ¹¹			
AM	67	Complete a Review of Standard Conditions to ensure they are up to date & fit for purpose	Jun	Achieved	-	-	-
AM	68	Revise & re-consult on the Design Guide	Mar	On course			

¹¹ Revised to 50% following decision not to fill vacant Enforcement Officer post

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
Maintain the efficiency of the development control service, so that: 65% of 'minor' and 80% of 'other' planning applications are being determined within eight weeks							
PW	69	Improve operation of the planning committee: a) review presentation of consultation responses b) review operation and current extent of call-ins, and decide whether appropriate to set 'call-in' criteria and associated processes	Sep Oct	On course On course			
TL	70	Provide support to agents, applicants and consultees to take up electronic services provided, so that: a) 10% of applications and 20% of consultation responses are received on-line; b) 20% of applications and 40% of consultation responses are received on-line	Apr Mar	Achieved On course	-	-	-

Provide a helpful and responsive development control service, which meets 83% of the Office of the Deputy Prime Minister (ODPM) 'Quality of Service Checklist' criteria by March 2010, so that at least 88% of applicants are satisfied with the service provided.

PW	71	Complete a survey of planning consultees and objectors to assess satisfaction with the service provided	Dec	On course			
PW	72	Complete installation of Document Management System to improve public access to digitised information	Jul	Rescheduled ¹²			

FORWARD PLANNING

Ensure that there are up-to-date (i.e. less than five years old) local development plans covering the National Park, which properly reflect National Park purposes and provide a clear and consistent framework for planning decisions

DP	73	Provide an up-to-date development framework: a) publish the revised Local Plan	Jun	Achieved	-	-	-
PS		b) consult on 'Issues and Options' paper on Minerals and Waste	Jun	Achieved	-	-	-
PS		c) consult on Statement of Community Involvement	Sep	On course			
PS		d) produce annual report on progress in implementing Local Plan	Jan	On course			
PS	74	Complete Scoping Report for Sustainability Appraisal	May	Achieved	-	-	-
PS	75	Install on-line consultation & data base system for LDF	May	Rescheduled ¹³			

¹² More development work needed on the links between the different IT systems – will now be completed by September.

¹³ Evaluating cheaper options - March

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4

Promote 'sustainable development' within the National Park as the basis for the long-term social and economic well-being of local communities including funding at least 15 innovative local initiatives each year that bring economic, social and environmental benefits. (CC10)

PB	76	Through the Sustainable Development Fund provide support to at least 15 new projects	Mar	On course			
PB	77	Work with local authorities, LSPs, community groups, Yorkshire Forward and others to support sustainable economic development: a) assist the submission of viable proposals for high-quality, green economic development of Langcliffe Quarry; b) encourage active community involvement in 'green projects, including 'sustainable development appraisals';	Jun	Rescheduled ¹⁴			
			Mar	On course			
PB	78	Provide support for socio-economic initiatives that are compatible with NP purposes and contribute to policy development through the work of the York and North Yorkshire Partnership Unit and input into sub-regional partnerships.	Mar	On course			
PB	79	Promote sustainable socio-economic initiatives through support fo the NY Rural Target Fund	Mar	On course			

By 2008 use the Local Development Framework to set targets for increasing the amount of affordable and local needs housing, and then work through partnerships to meet those targets, including through social housing for rent, subsidised ownership, and shared ownership. (CC1)

PS	80	Consult on 'Issues and Options' paper on Housing	Jun	Achieved	-	-	-
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Work with our partners to provide a clear, up-to-date framework for the management of the National Park and develop and publish landscape character guidelines by December 2007

PB	81	Keep implementation of the National Park Management Plan under review: a) establish National Park Management Plan monitoring group to oversee progress b) launch 'interactive' web-pages to provide up-to-date information on progress in implementing the Plan and the 'State of the Park' c) produce first annual update of the 'State of the Park'.	May	Achieved	-	-	-
			Sep	On course			
			Mar	On course			

¹⁴ Consultants making final adjustments to proposals, planning application expected in September

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
GS	82	Provide a clearer framework for enhancing the landscape character of the National Park: a) develop a programme for the preparation of draft landscape character guidelines b) produce landscape character guidelines for consultation c) adopt final landscape character guidelines	Jul Nov Mar	Rescheduled ¹⁵ Rescheduled Postponed			

CORPORATE AND DEMOCRATIC CORE

Plan and manage all aspects of the Authority's business so as to make the most effective use of our resources and consistently reduce the environmental impact of the Authority's own projects and operations:

- achieve at least 80% of the actions identified in the Best Value Performance Plan (BVPP) each year
- achieve the revised 'Investors in People' (IIP) standard by December 2007.

RB	83	Support and empower staff to provide professional, positive and proactive services to the public: a) complete successful reassessment against the 'Investors in People' standard b) undertake a programme of management development for all line managers, and review its impact c) complete a review of all Personnel policies, in line with the HR strategy	Nov Feb Mar	On course On course On course			
GS	84	Strengthen the planning and management of the Authority's business: a) complete a review of the Authority's performance in dealing with natural environment and cultural heritage consultations	Aug	On course			
RD		b) review all documentation used in tendering and contracting, ensuring that it is up to date, meets legal requirements, and protects the Authority's position	Dec	On course			
DB		c) review two Authority services identified as having scope for improvements to performance	Mar	On course			
IB	85	Manage the Authority's resources so as to most effectively achieve its long-term objectives: a) undertake a comparative 'cross NPA' review of staff-related costs to inform the 2008/09 budget setting process	Aug	On course			

¹⁵ Landscape Conservation Officer has been appointed and will start at the end of August. A programme will be developed by October, with consultation likely to follow by March. However, it is very unlikely that the final guidelines can be adopted until 2008/09.

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
RB		b) identify and put in place cost-effective arrangements for monitoring the authority's environmental performance	Sep	On course			
RB		c) review all 'overhead' spending to achieve savings and environmental benefits	Mar	On course			
RB	86	Review, implement and publicise the revised Financial Grant Memorandum	Jul	Rescheduled ¹⁶			
SJ	87	Put in place arrangements to ensure follow through with commitments made to stakeholders and partners, and increase continuity when change over of staff occurs: a) examine recruitment and exit procedures e.g. to fill vacancies more quickly, improve induction briefings and exit interviews/debriefings b) develop appropriate administrative arrangements, including consideration of 'live' project notes, process manuals, library of key documents etc	Aug	N/C			
			Mar	N/C			
KB	88	Assess project management systems used by other organisations, including project management software, and introduce appropriate arrangements	Aug	On course			
GS	89	Rationalise the Authority's strategic planning structure: a) create a widely-accessible 'library' of the Authority's plans and strategies b) review the current framework and set up a programme to reduce the number of plans and strategies c) establish a consistent approach to the use of terminology in Authority plans d) publicise the new framework across and outside the Authority	Jun	Rescheduled ¹⁷ Rescheduled	-	-	-
			Jul				
			Aug	On course			
			Dec	On course			
GS	90	Update all plans and strategies to make clear links with the updated NPMP and ensure a consistent approach to monitoring progress: a) establish a programme to update the objectives in other plans and strategies b) establish consistent arrangements and timetable for preparing, reviewing and updating all plans and strategies	Jul	Rescheduled			
			Jul	Rescheduled			
PB	91	Put in place arrangements to make it easier to find and share research and survey information across the Authority	Jan	On course			

¹⁶ Review complete but currently with Defra for consideration. Now expected to be implemented by December.

¹⁷ Delayed by other work commitments. Preparatory work done and will be completed by end of August.

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
Provide high quality, efficient and effective services to the public in a way that responds to the needs of users and ensures that they are widely accessible to those who live, visit or work in the National Park, including paying 100% of invoices within 28 days by 2008							
KT	92	Carry out a review of the development of the Authority's website and related electronic services to identify lessons learned	Feb	On course			
SF	93	Enhance arrangements for electronic delivery of all appropriate services: a) introduce 'Access Gateway' software to enable more off-site working b) carry out a review of the installation and operation of the Wide Area Network and Intranet facility to identify lessons learned c) review the Authority's provision and use of Geographical Information Systems d) introduce systems to allow direct payment of suppliers	Aug	N/C			
SF			Aug	On course			
SF			Dec	N/C			
IB			Feb	N/C			
PD	94	Premises management: a) refurbish Stonedykes ranger base b) prepare complete intranet-based records for all the Authority's properties c) create an extension to the workshop at Grassington to meet health and safety requirements and enable larger works to be carried out	Aug	On course			
			Sep	On course			
			Mar	N/C			
GS	95	Actively promote equality of opportunity within the Authority: a) develop and publish a Disability Equality Scheme b) as they are reviewed, ensure all personnel policies are in line with current equality legislation	Sep	Re-scheduled ¹⁸			
SJ			Mar	On course			
GS	96	Improve the Authority's effectiveness in securing external funding: a) identify priorities for external funding to assist the Yorkshire Dales Millennium Trust b) run a workshop to raise staff awareness of funding opportunities c) review current external funding performance and make recommendations on future external funding opportunities	May	Achieved	-	-	-
			Jun	Achieved	-	-	-
			Sep	On course			
RD	97	Continue to develop effective corporate governance: a) establish a Local Code of Corporate Governance b) introduce a new code of conduct for Authority members c) review the effectiveness of the arrangements for 'Member Champions', and implement any changes d) create a comprehensive and accessible database of all approved internal policies and procedures	Jun	Achieved	-	-	-
			Jul	On course			
			Sep	On course			
			Oct	On course			

¹⁸ Timetable has slipped slightly. Public consultation will take place in August but final Scheme will not now come to the Authority until November.

Lead	No	Target	Date	Progress			
				Q1	Q2	Q3	Q4
DB	98	Put in place all necessary arrangements for local handling of complaints against members	Feb	N/C			
DB	99	Manage the reduction in the size of the Authority's membership and implement the necessary changes in structure	Sep	On course			
AG	100	Develop a corporate programme for future public consultation	May	Achieved	-	-	-

Lead Officers

AH	Alan Hulme		KB	Kathryn Beardmore
AM	Andrew McCullagh		KT	Kath Taylor
AR	Andy Ryland		LW	Louise Williams
AS	Adrian Shepherd		MS	Mark Stephenson
BW	Bill Wood		PD	Paul Drake
DB	David Butterworth		PB	Phil Brown
DP	Dave Parrish		PW	Peter Watson
FR	Fiona Rosher		PS	Peter Stockton
GE	Gareth Evans		RB	Richard Burnett
GG	Geoff Garrett		RD	Richard Daly
GS	Gary Smith		RL	Rae Lonsdale
IB	Irene Brannon		RW	Robert White
JA	Jon Avison		SF	Steve Funnell
JB	Julie Barker		SJ	Sally Jowett
JD	John Dwyer		TL	Tracey Lambert
			TT	Tim Thom